



Course Information Sheet – Master <35m NC

MAR40613 - Certificate IV in Maritime Operations (Master up to 35 metres Near Coastal)

Unit Code	Unit of Competency	Unit Cost
MARA003	Manage loading, discharging and stowing of cargo	
MARA004	Manage vessel stability.	
MARB005	Slip or dock a vessel and maintain hull on a vessel up to 80 metres	
MARB010	Plan and supervise routine maintenance on a vessel up to 80 metres	
MARC011	Manage a propulsion unit using appropriate engine systems and support services	
MARC012	Monitor and manage vessel operations	
MARC014	Operate deck machinery and steering gear on a vessel up to 80 metres	
MARF010	Work safely in confined spaces on a vessel	
MARG002	Manage a small crew	
MARH003	Manage and maintain a navigational watch on board vessels up to 80 metres	
MARH004	Plan and navigate a passage for a vessel up to 80 metres	
MARH005	Use wheelhouse equipment for safe navigation	
MARH006	Forecast weather and oceanographic conditions	
MARI002	Observe regulations to ensure safe operation of a vessel up to 80 metres	
MARJ002	Monitor environmental management on a vessel	
MARK003	Manoeuvre a vessel up to 80 metres	
MARN004	Manage seaworthiness of a vessel up to 80 metres	
Total Cost		\$4700.00
<p><i>Whilst also a part of the Certificate course, these (4) four units also comprise the Shipboard Safety Skill Set (SSSS) course which can be delivered separately by QMTS.</i></p>		
MARF001	Apply basic survival skills in the event of vessel abandonment	
MARF002	Follow procedures to minimise and fight fires on board a vessel	
MARF004	Meet work health and safety requirements	
MARF005	Survive at sea using survival craft	
Total Cost		\$695.00

MAR40613- Certificate IV in Coastal Operations (Master up to 35 metres Near Coastal)

Description

This course will equip you with sufficient skills and knowledge to take charge of a seagoing vessel up to 35 metres in length in the EEZ (up to 600 nautical miles offshore) or Master of vessels up to 80 metres in length in inshore waters.

Careers & Pathways

Certificate of Competence as Master <35m NC

Entry Requirements

You must be 18 years of age and have a minimum of year 10 English and Mathematics.

You **must have** basic computer skills as all learning and assessment material is delivered on line.

Applicants may be required to undertake a pre-enrolment interview.

Pre - Requisites

You may need a Master <24m NC

Training Delivery

Before you can access vessels for training or for work, the following three units must be completed. This is a regulatory requirement of Maritime Services Queensland (MSQ).

Complete the Shipboard Safety Skill Set (SSSS) course (Delivered by QMTS).

These three units form part of the MAR40613 but are delivered prior to the other units.

- **MARF001** - Apply basic survival skills in the event of vessel abandonment
- **MARF002** - Follow procedures to minimise and fight fires on board a vessel
- **MARF004** - Meet work health and safety requirements
- **MARF005** - Survive at sea using survival craft

Study Mode

These units are delivered as a full time **18 day** classroom training program. An external or open learning program is offered along with a blend of the two. Queensland Marine Training Services is committed to providing a flexible study environment for all students to fit into their personal, work, family and life style commitments. Students have 12 months to complete their studies. The blended delivery includes practical training, assessments and online support.

Licence

The Master <35m NC Certificate of Competence is issued by the Australian Maritime Safety Authority (AMSA). In addition to this course and pre-requisites for the licence profile you will also need to obtain qualifying sea-time as detailed in AMSA's Guidance for Candidates

Fees

The cost detailed in the list of units on Page 1

If you have already completed a Coxswain, Master 5 M<24 and/or MED 3 certificate you may be entitled to a reduction in your course fee.

Please call QMTS Administration for further information.

Location

Classrooms located in Brisbane, the Gold Coast, the Sunshine Coast and in Sydney.

Credit Transfer

Credit Transfer is available for units you may have already studied. They must have the same unit code number or be equivalent to the unit code number for which you wish to claim a credit and must have been completed within the last 5 years. While there is no charge for the units that are credit transferred you will need to provide evidence in the form of certified (JP) copies of Record of Results or Academic Records showing the units you wish to claim.

Recognition of Prior Learning

Recognition of Prior Learning (RPL) recognises your existing experience gained through life or work for which you may not have obtained a formal qualification. You will need to provide Queensland Marine Training Services with appropriate evidence of your existing skills. ASQA regulations state that RTO's must show evidence of competence associated with RPL. To meet these requirements students applying for RPL will be required to complete the unit assessments of each RPL unit.

(Please Note – RPL does not reduce the course fees payable for the certificate)

Assessment Procedures

A combination of practical, written and oral assessments may be undertaken. The written assessment may consist of projects, photo portfolios, quizzes, assignments and a formal examination.

Other Information

You will need your own laptop or iPad to access course resources **in class**. (Wireless internet is available in all classrooms at no cost)

You will need to supply the following items at your own cost:

1. Navigation instruments for chart work including a compass set, parallel rulers, a calculator, 2B pencils, an eraser (Approximate Cost \$150.00)
2. Australian Boating Manual by Cpt Dick Gandy (Optional but highly recommended – Cost \$110.00)
3. Small Ships Manual (Optional but highly recommended)

Items 1 – 2 can be purchased from the QMTS Book Shop

Additional costs may be incurred for the following:

1. Unit Administration Fee
 - Students not completing a full certificate but enrolling in single or multiple units will be required to pay an administration fee of \$50 per enrolment
 - This fee is only payable per enrolment not per unit
2. Private Practical Assessment Session
 - Students who require a private practical assessment session outside the sessions provided in the course structure will be required to pay the following additional costs
 - Boat Charter (This will vary depending on the level of certification required)
 - Fuel
 - Assessor's Fee (currently \$80 per hour)
 - Any other out of pocket expenses incurred in the running of the assessment
3. If you are deemed to be **Not Yet Competent** in a unit (after three attempts or due to disciplinary action) you will have to reenrol in that unit and pay the unit enrolment fee (You will not have to pay the Administration Fee). Contact QMTS Administration for current unit enrolment fees.



There will be no additional cost for the following:

1. The re-issue of lost or replacement certificates or statements of attainment.
2. The re-assessment for the first two attempts after the initial assessment, except in circumstances as described above where a student is unable to access a scheduled group practical assessment or where a student requires or requests a private practical assessment. In such cases the above Private Practical Assessment Session fees apply.

Appropriate clothing and enclosed footwear must be also worn at all times while on training vessels

If you do not have basic computer skills or access to a laptop or iPad to complete you studies please contact QMTS to discuss your options

Computer training is available to all students in the use of the QMTS on-line training and assessment systems at no extra cost

Complaints and Appeals

Should you at any time have a complaint with service or assessment process, QMTS has an effective complaints and appeals process that is open and accessible. Raise your complaint with your trainer or with the Director 07 3393 6225. *Refer to Complaints and Appeals Policy*