



Course Information Sheet – Coxswain Gr1 NC

MAR20313 - Certificate II in Marine Operations (Coxswain Gr1 Near Coastal)

Unit Code	Unit of Competency	Unit Cost
MARB002	Perform basic servicing and maintenance of main propulsion unit and auxiliary systems	
MARC005	Operate inboard and outboard motors	
MARC006	Operate main propulsion unit and auxiliary systems	
MARH001	Plan and navigate a passage for a vessel up to 12 metres	
MARI001	Comply with regulations to ensure safe operation of a vessel up to 12 metres	
MARJ001	Follow environmental practises	
MARK001	Handle a vessel up to 12 metres	
MARN002	Apply seamanship skills aboard a vessel up to 12 metres	
Total Cost		\$3295.00
<i>Whilst also a part of the Certificate course, these (3) three units also comprise the Shipboard Safety Skill Set course which can be delivered separately by QMTS.</i>		
MARF001	Apply basic survival skills in the event of vessel abandonment	
MARF002	Follow procedures to minimise and fight fires on board a vessel	
MARF004	Meet work health and safety requirements	
MARF005	Survive at sea using survival craft	
Total Cost		\$695.00

MAR20313 - Certificate II in Marine Operations (Coxswain Gr1 Near Coastal)

Description

This course will equip you with sufficient skills and knowledge to take charge of a seagoing vessel up to 12 metres in length and up to 15 nautical miles offshore

Careers & Pathways

Certificate of Competence as Coxswain Gr1 NC

Entry Requirements

You must be 18 years of age and have a minimum of year 10 English and Mathematics.

You **must have** basic computer skills as all learning and assessment material is delivered on line.

Applicants may be required to undertake a pre-enrolment interview.

Training Delivery

The following (4) four units comprise the Shipboard Safety Skill Set (SSSS) and must be completed before you can access vessels for training or for work.

These four units form part of the MAR20313 but are delivered separately to the other units by QMTS.

- **MARF001** - Apply basic survival skills in the event of vessel abandonment
- **MARF002** - Follow procedures to minimise and fight fires on board a vessel
- **MARF004** - Meet work health and safety requirements
- **MARF005** - Survive at sea using survival craft

Study Mode

The units are delivered as a full time **14 day** classroom training program, an external or open learning program or a blend of the two. Queensland Marine Training Services is committed to providing a flexible study environment for all students to fit into their personal, work, family and life style commitments. Students have 12 months from the opening of the student portal to complete their studies. This blended delivery includes practical training, assessment and online tutorial support.

Licence

The Coxswain Gr1 NC Certificate of Competence is issued by Australian Maritime Safety Authority. In addition to this course and pre-requisites for the licence profile you will also need to obtain qualifying sea-time.

Fees

The cost of the course is detailed in the list of units on Page 1

Please call QMTS Administration for further information.

Location

Classrooms located in Brisbane, the Gold Coast, the Sunshine Coast and in Sydney.

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Recognition of Prior Learning

Recognition of Prior Learning (RPL) recognises your existing experience gained through life or work for which you may not have obtained a formal qualification. You will need to provide Queensland Marine Training Services with appropriate evidence of your existing skills. ASQA regulations state that RTO's must show evidence of competence associated with RPL. To meet these requirements students applying for RPL will be required to complete the unit assessments of each RPL unit.

(Please Note – RPL does not reduce the course fees payable for the certificate)

Credit Transfer

Credit Transfer is available for units you may have already studied. They must have the same unit code number or be equivalent to the unit code number for which you wish to claim a credit and must have been completed within the last 5 years. While there is no charge for the units that are credit transferred you will need to provide evidence in the form of certified (JP) copies of Record of Results or Academic Records showing the units you wish to claim.

Assessment Procedures

A combination of practical and assessments will be undertaken. The assessments may consist of written projects, photo portfolios, quizzes, assignments, exams and oral examinations.

Other Information

You will need your own laptop or iPad to access course resources and webinars **in class**. (Wireless internet is available in all classrooms at no cost)

You will need to supply the following items at your own cost:

1. Navigation instruments for chart work including a compass set, parallel rulers, a calculator, 2B pencils, an eraser (Approximate Cost \$150.00)
2. Australian Boating Manual by Cpt Dick Gandy (Optional but highly recommended – Cost \$100.00)
3. Small Ships Manual Small Ships Manual (Whilst this is no longer being published we highly recommend that your try to source an old version)

Items 1 – 2 can be purchased from the QMTS Book Shop

Additional costs may be incurred for the following:

1. Unit Administration Fee
 - Students not completing a full certificate but enrolling in single or multiple units will be required to pay an administration fee of \$50 per enrolment
 - This fee is only payable per enrolment not per unit
2. Private Practical Assessment Session
 - Students who require a private practical assessment session outside the sessions provided in the course structure will be required to pay the following additional costs
 - Boat Charter (This will vary depending on the level of certification required)
 - Fuel
 - Assessor's Fee (currently \$80 per hour)
 - Any other out of pocket expenses incurred in the running of the assessment
3. If you are deemed to be **Not Yet Competent** in a unit (after three attempts or due to disciplinary action) you will have to reenrol in that unit and pay the unit enrolment fee (You will not have to pay the Administration Fee).

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There will be no additional cost for the following:

1. The re-issue of lost or replacement certificates or statements of attainment.
2. The re-assessment for the first two attempts after the initial assessment, except in circumstances as described above where a student is unable to access a scheduled group practical assessment or where a student requires or requests a private practical assessment. In such cases the above Private Practical Assessment Session fees apply.

Appropriate clothing and enclosed footwear must be also worn at all times while on training vessels

If you do not have basic computer skills or access to a laptop or iPad to complete your studies please contact QMTS to discuss your options

Computer training is available to all students in the use of the QMTS on-line training and assessment systems at no extra cost

Complaints and Appeals

Should you at any time have a complaint with service or assessment process, QMTS has an effective complaints and appeals process that is open and accessible. Raise your complaint with your trainer or with the Director 07 3393 6225. Refer to *Complaints and Appeals Policy*

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